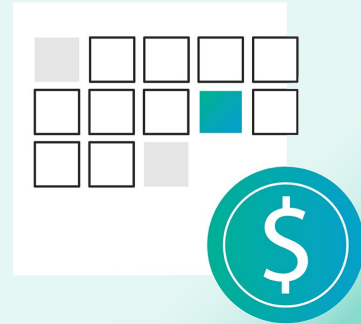




## Important payroll contribution deadline



### **Payrolls Dated November 13 or Later Will Not Be Processed**

Ahead of your November 15 plan migration, please note that payrolls submitted with a payroll date later than November 12 will not be processed and will need to be resubmitted after migration. We'll let you know when the plan move is complete—during the week of November 18—so you can submit payrolls dated after November 12 at that time.

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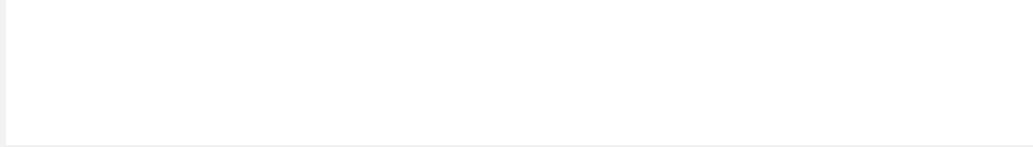
### **Additional important deadlines**

- November 11: Last day for participants to request an online distribution or loan (if applicable)
- November 12: Last day for plan sponsors to approve online distribution or loan requests (if applicable)

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Visit your [migration website](#) for more information about the move, key dates, and a [video preview](#) of your experience after migration.

As always, we're here to answer any questions you may have.



*Please note, if you are the plan sponsor of multiple plan types across the heritage Newport organization, you may receive communications related to certain plan types at different times. Our goal is to get the right information to you at the right time depending on the plan. If you have questions about a particular plan, please contact your plan's service representative.*



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